

FISE application instruction for education and work experience abroad

An applicant, who has completed education and/or work experience abroad demonstrates the fulfilling of the degree, study, and work experience requirements on the same principles as those who have completed a Finnish degree and work experience. The applicant gives the requested information on the application form in Finnish, Swedish, or English and attaches the requested attachments to the application. This document provides guidance on additional requirements and FISE's uniform procedures.

1. EDUCATION COMPLETED ABROAD

1.1 DEGREE COMPLETED ABROAD

The degree required for the certification may have been completed in part or in full abroad.

The applicant must attach the following documents to the application form:

1. A copy of the original degree certificate and its translation into Finnish made by an authorized translator if the original is not in Swedish or English.
2. A copy of the decision on recognition of a qualification made by the Finnish National Agency for Education (more information www.oph.fi).

If necessary, the certification board has the right to request a translation from English into Finnish.

1.2 STUDIES COMPLETED ABROAD

Studies required for the certification may have been completed in a part or in full abroad.

The applicant must attach the following documents to the application form:

1. A copy of the original transcript of study records and its translation into Finnish made by an authorized translator if the original is not in Swedish or English.
2. A description of the equivalence of the studies to the studies required in the qualification requirements.
 - If the content and extent of the study courses are not in ECTS credits (credits) or other units that can be converted into credits, the application must be attached by a statement on the content and extent of the study courses certified by the educational institution.

2. WORK EXPERIENCE COMPLETED ABROAD

The work experience required for certification may be mainly completed abroad. Work experience performed abroad must be comparable with similar work in Finland. For instance:

- The work experience of designers of concrete, timber, or steel structures must be mainly Eurocode-based design, including load conditions that correspond to Finnish conditions.

- The work experience of the foundation structure designers must be mainly Eurocode-based design and include similar load, soil, and geotechnical conditions as in Finland.

The experience must include:

- either at least one reference completed in Finland
- or alternatively at least one year of work experience in Finland in tasks related to the certification requirements.

The applicant must attach the following documents to the application form:

1. Copies of the original employment certificates and their translations into Finnish by the authorized translator if they are not in Swedish or English.
2. The reference list and its translation into Finnish by an authorized translator if it is not in Swedish or English.

If necessary, the certification board has the right to request a translation from English into Finnish.

At least one of the statement authors appointed for the certification application must represent the co-operation parties from projects in Finland.

In certifications where knowledge of Finnish national legislation, which differs from other EU countries, is essential to the performance of work tasks, a higher share of work experience performed in Finland may be required. This is the case, for example, with the certifications of principal designer and responsible site manager. The certification board for the certification in question is responsible for determining any specific requirements for work experience.

3. CERTIFICATION IN YOUR OWN COUNTRY

The application form must be attached with information on the applicant's own country's certification or registration (the right to the design task in question) if required national legislation.

4. REGISTRATION OF THE CERTIFICATION

If the majority of the work experience required for the certification (more than 60 %) is mainly from projects outside Finland) the note "Work experience mainly from projects outside Finland" is added to the certification register.